

MINUTES OF THE ROADWATER VILLAGE TRUST MANAGEMENT COMMITTEE MEETING HELD AT THE VILLAGE HALL ON MONDAY 4th MARCH 2013 AT 7.45 pm

PRESENT: Edward Townsend, Mary Coles, Christine Harris, Ann Foster, David Geary, Sarah Wetheridge, Ginnette Bowyer, Mo Best, Debbie Dennis, Christos Yianni, Sarah Kingsford (representing the Players in Jackie Heard's absence)

APOLOGIES: Moira Lea, Rob Wilson, Paul Richards, Jackie Heard, Rosmarie Nettleton Julia & Steve Eggar

2. ELECTION OF CHAIR AND VICE-CHAIR

Election of Chair – David Geary proposed Edward Townsend, Sarah Wetheridge seconded, proposal carried unanimously.

Election of Vice-Chair – Brian Chinn proposed Sarah Wetheridge, seconded by Mo Best, proposal carried unanimously.

3. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting (14/01/13) were approved as a correct record

4. MATTERS ARISING

4.1 Hall Maintenance and Safety Work

4.1.1 General maintenance

A new batch of halogen bulbs had been purchased from Hickins at 20% discount. Mary Coles had asked Richard Atkinson if he would be available to carry out small carpentry repairs for the Hall. He had agreed and would be fixing the coat hooks in the passageway, opposite the ladies' toilet, and also a new mirror in the Committee Room. **MC**

4.1.2 Cracks in East Wall

SE still needed to measure the test points in the crack on the east wall and compare the distance with the original measurement. **SE**

4.1.3 Surface water drainage from Mount Lane

SCC had not yet dealt with the drainage problem from Mount Lane to the recreation ground. Edward to contact the SCC contact (David Peake?) again to find out the present situation. **ET**

4.1.4 Heating & Boiler

ET extended a big 'thank you' to Sarah, Julia and Steve for cleaning out the pellets and the pellet store. Unfortunately, problems were likely to continue until/if we decided to purchase the bolt on system that worked like a giant Dyson between the hopper and the boiler. The estimate from Optimum was £400-£500 for the equipment and £500 for the labour, this was for 2 engineers working for one day plus travel. There would then be a service visit – ET to query the price for this and SE was to speak to Simon about the escalating costs and find out the necessary maintenance needed after the work had been done. The question was whether the committee should spend this money. DG asked if the new equipment would increase efficiency and ET wondered if it would still be necessary to climb into the store to clean the pellets. SE would be asked to query this with Optimum. SW asked about grant funding for the work and ET replied that he would speak to Ben Eardley about the possibility of a small grant. Mo Best also said she would approach the Exmoor Trust (who now holds the money) at their next meeting. DG felt that if it improved the running of the system significantly then it was worth undertaking the purchase. **SE,ET,MB**

4.1.5 New steps to front of Hall

DG was asked to obtain further quotes for the work on the front steps – one for a wooden structure from Jeremy Bamford which had not yet been received and one for 'like for like' with the existing steps. If possible DG would get MC to circulate any further quotes before the next meeting. DG queried if any link had been established with the crumbling steps and the overflowing pipes running across the recreation

ground. If this was the case nothing could be done until that was cured. SW and MC hoped to send out a Newsletter later in the spring and would ask everyone for their opinion re replacing the stone steps with wooden or possibly metal ones. Another query was the design for metal steps and what would be considered appropriate, if anything. It was suggested to approach Tom Harral, Ben Horrobin and Kyle Roberts for designs and quotes for metal steps. All designs would have to adhere to Building Regulations and Planning Permission would need to be obtained for anything that wasn't like for like. DG wanted to move the proceedings on as quickly as possible as he felt the existing steps were in a really bad state.

DG

4.2 Recreation Ground

4.2.1 Totem Pole

Discussion took place about the future of the totem pole as some members felt it was an unnecessary addition to the recreation ground. It was pointed out that Mike Leach had, voluntarily, carved the pole and it should be utilised but not at too great a cost. MC proposed that no more than £400 should be spent on erecting it permanently; MB added that if costs were higher she would raise the extra money herself and she then seconded the proposal. There was 1 abstention and 1 vote against – the proposal was therefore carried by a majority.

4.2.2 Existing Play Equipment - See saw

The see saw was now out of operation as it was considered a possible danger in its present state and a quick reappraisal of the present situation was made.

It would be approximately £3000 to replace the seesaw.

Repair may be a reasonable solution. If cost reasonable and H& S no longer an issue it was agreed to undertake the repair.

MC, SE

4.2.3 Trees on Environment Agency Land

MC had been asked to contact the Environment Agency by Rob Wilson (Cricket Club rep) to complain about the state of the overhanging trees and ask for action. She had spoken to Kevin Coombes from the EA who asked if the Trust would be interested in buying the land. MC said she told him this had been brought up by the Trust in 2006 and since, but nothing had happened further on this matter. It was commented that members should think seriously about this as added responsibility would be included if purchased. MC to let ET have the plans of this section of the recreation ground.

MC

4.3 Improvements Phase 3 - New Playground Equipment

Mary Coles and Andy Swallow had met with Darren Moore, rep for Playdale Equipment and asked him to design and price suitable playground equipment for the recreation ground, the budget being £15,000. He was to contact Andy when the plan was ready and he would visit the ground and meet anyone interested to discuss his suggestions. Due to MC's forthcoming absence Andy would alert SW when this appointment date was received.

4.4 New Purchases

MC had looked at the suggested fixing place for a new mirror in the Committee room and realised that it was not suitable due to the insulated wall. However she wondered if a hanging, moveable mirror would be more convenient and requested Sarah Kingsford to look and decide after the meeting.

JE, MC

4.5 Broadband System

SE to report costings to the next meeting, he was still anxious to have internet access to the boiler as it would relieve some of the anxiety as to the state of the equipment etc.

SE

4.6 Hallmark

Still awaiting the presentation of the Shield to the committee that had been postponed by Marjie Dorling. ET to follow this up. Hallmark 3 Award – SW to look at the paperwork involved.

ET, SW, MC

4.7 Bank interest options
Ongoing. DD

4.8 Grant from Christine Lawrence (SCCouncilor)
MC had received notification from Christine Lawrence that £500 was available from her special fund for the Village Trust to put towards new playground equipment. She had written to thank Mrs Lawrence for this generous donation. MC

4.9 Lighting – Roadwater Players
Christos Yianni stated that communication with the Players regarding the existing lighting was important as at present it was extremely difficult to use because of the complexity, if not left on the default setting. This setting was adequate for most events and it should be easily accessed as the instructions were available by the switches. Unfortunately it wasn't so CY to speak to Dave Walder. The certification of the lighting cabling was questioned. Some of it had been done by Dave after the certification by Steve Barker and John Wilkins of their own work. It was not clear whether this cabling needed certification and if so who could do it. DG said he knew an electrician and he would ask about this. CY was to find out if the work that DW had done was hard wiring or not. CY, DG

4.10 Local Flood Alert Plan
SW reported. The plan was to be run under the auspices of Old Cleeve Parish Council. Teresa Bridgeman, OCPC member, had volunteered to steer the plan and had requested the backing of the Village Trust members. She had also asked for use of the hall for meetings etc. At the Big Breakfast the previous Saturday she had created a lot of interest among residents and it was hoped this project would be well supported.
SW and MC had attended the recent meeting with the Environment Agency organised by the Parish Council at Washford Village Hall.

5. REPORTS

5.1 TREASURER

The Treasurer's report was as follows -

Balance at 04/03/13 Cash and Bank Accounts

CAF	19,074.88
Current	1,392.52
Petty Cash	<u>28.27</u>
Total	<u>£20,495.67</u>

5.2 FUND RAISERS
Chris Harris reported on recent fund raising activities for the playground equipment
£442 Murder Mystery
£239.15 Big Breakfast (March)
The total raised so far this year was £875.50.
Everyone agreed that this was an excellent total.

5.3 COMMUNITY CINEMA
ET reported that members now totalled 75. Attendance was not always good. There had been a problem with the sound being difficult to hear with American voices, English accents were fine. Future films were predominantly European with sub titles or English and it was hoped the American difficulty could be overcome. SW added that the mixture of films shown so far was good. CY replied to a request for a change of night, Mondays was the best night but there could occasionally be a film shown on an

alternative night.

CY/ET

5.4 BUSINESS PLAN

ET informed the committee that the plan was nearly updated and would then be ready to send with future grant applications. **ET/SW/DG**

5.5 FETE

The first meeting had 'kick started' planning for the event. New helpers to be referred to MC, SW, DD or JE. The next meeting was to take place at the Valiant Soldier 7.30 pm 15th April, anyone was welcome to attend.

6. CORRESPONDENCE

There was no correspondence to discuss.

7. CLEAR UP OUTSIDE HALL

MC suggested that the outside of the hall needed clearing of weeds and also rubbish on the north end. The problem with the recent dog fouling along the front of the hall was discussed and it was agreed that notices be placed in a couple of suitable places to deter dog owners. GB offered to organise this. Phaedra Rush, caretaker/cleaner, had asked about the new dustbin regime and was to be informed which days the bins went out.

It was decided that the clean up should take place when the weather had improved and any necessary work had been undertaken by SCC along the north end.

8. DATE OF NEXT MEETING

Monday 29th April at 8 pm.

9. ANY OTHER BUSINESS

There was none.

The meeting closed at 9.30 pm.